



PCNA VOICE MEETING SERVER CLIENT SETUP

First step: Go to <http://www.ventrilo.com/download.php> and download the ventrilo client.

Scroll down to "download" section and get one of the 2 files - for PC or for MAC

• Download •

[Click here to see the change log.](#)

If you need to rent a dedicated server please feel free to contact those companies that are listed on the [Hosting](#) page. They are legally licensed to rent servers in any configuration that you may require.

Platform	Version	
Windows i386 - 32bit See below for Beta version.	2.3.0	Download
Mac OSX 10.3 (or higher) - 32bit Universal Binary	2.3.2.Prototype.15	Download
Linux i386 - 32bit	N/A	In development

The client will allow you to connect to our voice server anytime. You will not need to make an appointment - coordinate or book a meeting - simply log in to the server and MEET.

Setup: Once you have downloaded the software - run the EXE file to start the setup....once installed - start Ventrilo.

1: Click the button to the right of USER Name.....

then click NEW

Setup User

Select

Phonetic

Description

Work Dir

Click this button to set up a new user

User Name

Server

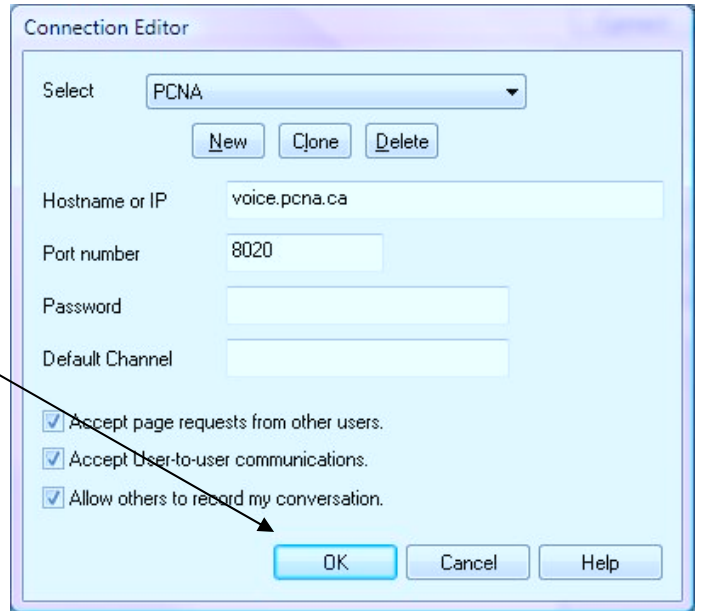
Bindings (None)

Type in your name in the pop-up window and also add it to the Phonetic Line.

Your user setup is done! Now let's set up our connection.

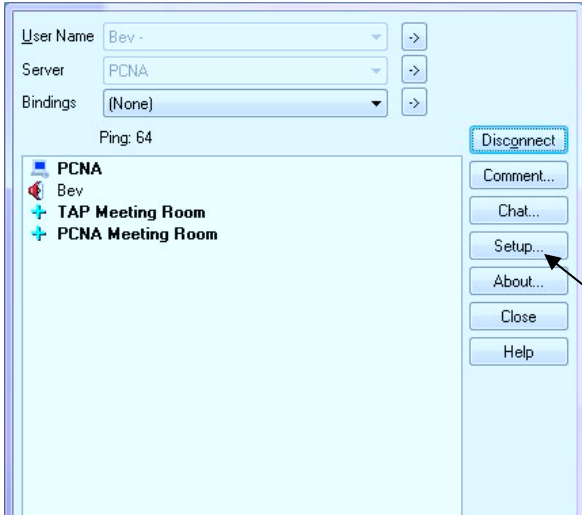
2. Click on the button to the right of SERVER....then click NEW

Type in the server information as seen here and Click OK :



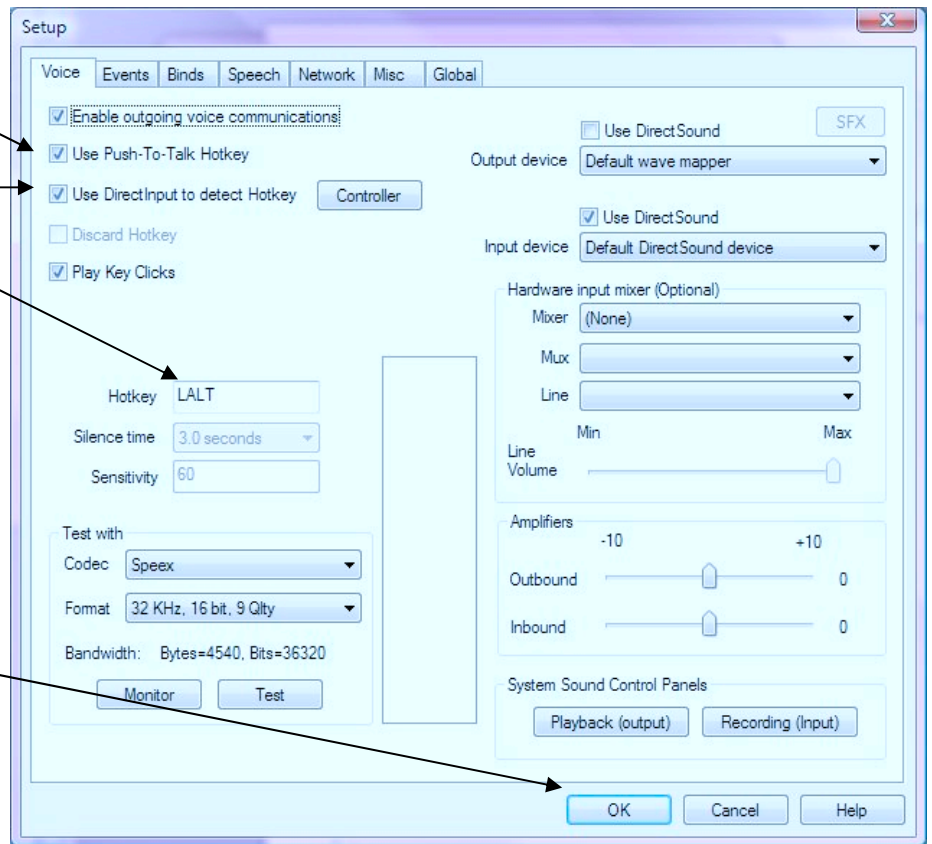
Done! Now it's time to connect.

Click CONNECT and you should see the following:



The LAST but important thing to setup is your PUSH TO TALK.

Click on SETUP (see below)



Make sure the "Use push-to-talk" hotkey is checked and the "Use Direct Input to detect Hotkey".

Put your mouse cursor in the HOTKEY box and hit whatever key you want to be your Microphone hotkey.

If you tap your LEFT ALT key - LALT will appear in the box....whatever key you choose will appear in the hotkey box.

Now click OK.

When you want to be heard or use your microphone just tap your HOTKEY and hold it down while you are talking. You will SEE your mic go:

GREEN in Ventrilo when you are speaking. RED if you are not speaking.

